



Student Registration Form

Family

Individual

NAME OF STUDENT	BIRTHDAY M/D/Y	CLASS(es) to be registered in

Co-Parenting Policy: The parent enrolling the student is responsible for payments irrespective of co-parenting agreements. We do not manage co-payments. Please also note that The Academy of Expressive Dance is unable to engage in any discussion, correspondence, or legal matters to either co-parent or third party.

Family Registration/Discount: To be eligible, siblings must primarily live at the same address and be legally related by marriage/common law.

Parent/Guardian Information

Name(s):

Address:

Cell Phone:

Home phone:

EMAIL: We communicate with our dance family through email. Please list any and all emails that you wish to be included on our mailing list. (Parent, work email, student...etc. Please indicate who the email is going to, and separate each email with a semi colon.)

Medical Information: (confidential) please include anxiety, allergies, learning challenges (dyslexia, AD-HD, etc), or anything else that may affect class participation and/or learning.

Emergency Contact:

Name:

Phone:

Is there anything else we should be aware of that would help improve your time with us?

How did you hear about us? If it was a friend, please tell us who it was so that we may thank them.

RULES OF CONDUCT:

Because it is a privilege to attend the Academy, we consider the well-being of the entire class and safe learning atmosphere of the Academy very important. The student is expected to attend classes on a regular basis and respect the instructors, employees, the studio equipment, facilities, and grounds. Our policies and rules are clearly outlined in the Dancer's Handbook. As such, please be aware that disciplinary action (i.e. "time-outs" or similar) will be taken if the student exhibits unacceptable behaviour either in a class, at an Academy function (either on studio grounds or at another location). If a student exhibits persistent unacceptable or disruptive behaviour, it is at the teachers discretion to excuse the student from class. If a student (family) continues to be disruptive in class or at the studio, exhibit disrespectful behaviour, or general disregard for the Academy rules and policies, the Academy reserves the right to dismiss the student/family from the program **without refund**. It is understood that this policy extends to **all** members of the family, whether they are registered Academy students or not.

** please note that "friends & siblings" are not allowed to observe classes or "hang out" **unsupervised** in or outside of the Academy.*

PARTICIPATION WAIVER:

I understand that the Academy, its instructors, employees, and owners are NOT responsible for any personal loss or injury at the Academy of Expressive Dance, studio, acting studio, performance venue, premises or property. This applies to the student, the student's family, and guests. Participation in general fitness and physical activity involves a normal risk of injuries. An individual's participation will be seen as acceptance of such risks. The Academy will therefore not accept any responsibility for such risks. I agree to accept responsibility for injuries sustained as a result of participation in any program and I release The Academy of Expressive Dance, including instructors, employees, and owners of any liability.

PHOTO/MEDIA RELEASE:

I give The Academy of Expressive Dance, and it's sister-company, "imagine that... Expression", permission to use photos and video images of my child and/or myself for promotional purposes only. Photos/videos will be used in brochures, websites, advertisements, and other promotional material created by the Academy/imagine that. Photos will not appear with student names in press releases or in other print advertising.

CANCELLATION & REFUNDS:

The Academy allots a certain number of spaces in each class. Once those are taken up, we do not accept any more students. We also cannot accept new students after a certain period of time because of class progression. However, we acknowledge that dance is a unique art form and is not suited to everyone. Also, not every student is suited to every dance form. With that in mind, the student has a period of a maximum of **6 classes** after registration (usually by the end of October) in which to cancel this contract (with penalty). If the student does not suit or enjoy the class chosen, we encourage the student to arrange to try different classes at their level (if applicable) before the dissolving of this contract will be considered. If the student then decides not to complete the program/class for whatever reason, the parent/guardian (or student if applicable) must give the Academy **WRITTEN NOTICE** that the student will not be completing the program/class. **A cancellation fee equal to one month's payment (on an equal payment plan) in addition to tuition fees incurred** will be levied against the student's account, and then the balance will be refunded. (Example: Student withdraws Oct. 17. No matter how the tuition was originally paid, the terms default to "monthly", including fees. The student is charged for Sept., Oct. Tuition, PLUS Nov. as the cancellation fee. **Note:** Cancellations after the 15 of the month will be counted as the following month; for example, if the student cancels Oct. 17, the cancellation fee would be for November.

If the student withdraws from the program after the agreed two month period, he/she agrees to honour this contract and thereby forfeits any refund whatsoever, and will continue to honour tuition payments, even if the student does not attend classes.

In extreme circumstances (i.e. medical reasons, unplanned relocating to a distance that makes attendance impractical, etc.) the Academy will consider the reason(s) and then may decide to refund tuition. Please note that ALL medical reasons MUST have a Doctors note, including any and all mental disorders. (anxiety, stress, etc.)

N.B.: *Extreme conditions do not include: not feeling like going anymore, not enjoying the class, etc. The two month "probation" period is to avoid these problems!*

TUITION & PAYMENT PLANS:

It is our policy that all returned cheques will be charged \$50.00, and must be paid in full immediately. It is understood that this fee will be applied to my account. All Payment Plans are due the 1st of the month; all late payments will be automatically charged a late payment fee of \$25.00. I understand that payment plans are a privilege, and can be revoked for frequent late payments or after the second returned cheque. I also understand that my tuition covers class time only, and extra fees may be incurred (as my choice) for performances, tickets, outside events, etc.

I have read, understood, and agree to fully abide by the above contract and waiver:

PRINT parent/guardian/student

signature (must be signed in person)

date

Valid For: 20____ to 20____ Season